

## Explanation of variances – pro forma

Name of smaller authority: **Drayton Parslow Parish Council**  
 County area (local councils and **Buckinghamshire**)

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green** boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority ( <b>must include narrative and supporting figures</b> )
1 Balances Brought Forward	38,025	49,296				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	32,620	33,650	1,030	3.16%	NO		
3 Total Other Receipts	4,918	107,218	102,300	2080.11%	YES		<b>2018/19:</b> Reclaimable VAT (£2,948); vs <b>2019/20:</b> £20,060 Reclaimable VAT; Grants Received: £13,106 O/door Gym; £70,208 Traffic Calming £1,195 NHB/traffic calming; £840 Neighbourhood Plan
4 Staff Costs	4,764	3,724	-1,040	21.83%	YES		No clerk in place for 3 months.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	21,503	124,686	103,183	479.85%	YES		<b>2018/19 vs 2019/20:</b> BT - 5 quarters' bills vs 3 last year £322; Admin expenses/MVAS service/2 laptops purchased £906; Increased electricity streetlighting charges £621; Upgraded CCTV cameras £2,055; Reduced legal costs (£2,274); Additional NP costs £469; Outdoor Gym installed £13,120; Traffic Calming project costs £71,404; VAT £16,874.
7 Balances Carried Forward	49,296	61,754			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	49,296	61,754				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	176,706	193,891	17,185	9.73%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable