

# AGENDA

## DRAYTON PARSLOW PARISH COUNCIL

<http://draytonparslowparishcouncil.org.uk>

Parish Clerk: Susan Watson

19 October 2021

Dear Councillors and Residents of Drayton Parslow,

I hereby give you notice that a meeting of Drayton Parslow Parish Council will be held at the Sports & Social Club on Monday 25 October 2021 at 7:30 p.m.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out hereunder.

The public are also invited to the meeting and before the Parish Council Meeting there will be a period of public questions. Any member of the public wishing to attend should contact the Clerk.

### 1.0 Apologies

Members are asked to receive apologies.

### 2.0 Declarations of Interest & Dispensation requests

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

### 3.0 Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on 26 July 2021

### 4.0 Parish Council Business and Correspondence to be discussed, noted and agreed

4.01 Broadband Gigaclear – Clerk

4.02 Damage to Lamp post – Clerk

4.03 MVAS data for police to carry out speed checks – Clerk

4.04 Purchase of new laptop for Clerk and RFO – Cllr Perry

4.05 War Memorial – Clerk

4.06 Village Noticeboard – Clerk

4.07 Re-surfacing of school playground – Clerk

### 5.0 Planning:

5.01 New applications & Decisions made since last PC Meeting

21/02970/APP | Conversion of part of the existing double garage/outbuilding/stores to form a residential guest annexe ancillary to the main dwelling house. | Lower Farm 62 Main Road Drayton Parslow

20/B2428/DIS | Submission of details pursuant to Condition 4 (hard and soft landscape) 8 (details of screen and boundary/walls/fence) 12 (drainage) relating to Planning Permission

20/02428/APP | The Barn Newton Road Drayton Parslow - **Approved**

21/03987/APP | Variation of condition 2 (plans) relation to application 19/00950/APP (Erection of 5 dwellings) | Land At Chapel Lane Drayton Parslow Buckinghamshire

21/04095/APP 16 New Road Drayton Parslow Buckinghamshire MK17 0JH Variation of conditions 2 (Approved drawings) attached to planning permission 20/03548/APP (Two storey side extension with ancillary accommodation) Replace drawing number TD309/PL/010-Rev-A with TD309/PL/010-Rev-B to facilitate changes to parking and garage

## 5.02 Other Planning matters

Oxford Cambridge Arc Consultation Response – Parish Council

## 5.03 Neighbourhood Plan

Cllr Perry to update

## 6.0 Recreation Field/Play Area

6.01 Pressure washing of the MUGA – Clerk

6.02 Quotes for CCTV coverage of lower rec car park - Clerk

6.03 Volunteer requested to assist with shrinkage areas on playground - PC

6.04 ROSPA Report - Clerk

6.05 Lampposts connected to DPSSC – Clerk

6.06 Village playground lease renewal – Clerk

6.07 Western Power works DPSSC - Clerk

## 7.0 Buckinghamshire Council

Updated Code of Conduct

## 8.0 Highways, Footpaths & Footways, Streetlighting, Devolved Services

8.01 Right of way across Carington land - Cllr Bruce

8.02 Additional kerbing – Leone Dale, Community Board Co-ordinator

## 9.0 Finance

9.01 Account Balances:

The balances for the Lloyds Bank accounts are as follows:

As of 31 Sep 21

Treasurer's Account	£7,545.61
BIA Account	£ 101,811.43
Poor Land Treasurers Account	£ 2,101.25
Poor Land Call Account	£ 6,715.49

9.02 Payments:

July 2021

Cheque #	Recipient	Service/Reason	Value (£+£VAT)
1002	SEA	June mowing	£178.20
1003	Huw Perry	July salary; May+June backpay	£172.95
1004	Susan Watson	July salary; WHA	£258.00
1005	HMRC	July PAYE	£60.00
1006	NSALG Ltd.	Allotments society membership	£66.00 (£55.00 + £11.00)
D/debit	BT	Broadband & telephone	£209.28 (£174.40 + £34.88)

August 2021

Cheque #	Recipient	Service/Reason	Value (£+£VAT)
D/debit	Anglian water	Water services 3/5/21-2/8/21	£15.57

1007	A. Burden	Play area & MUGA mowing	£288.00
1008	Willowbridge Marina	Tractor fuel x 2	£44.00 (£41.90 + £2.10)
1009	SEA	July mowing	£222.75
1010	BMKALC	BALC, NALC, LCR memberships	£123.82
1012	M. Dunn	MUGA cleaning (rewritten 1011)	£250.00
1013	Hon RFJ Carrington	Playground rent 29/9/21-28/9/22	£122.98 (£102.48 + £20.50)
1014	Hon RFJ Carrington	Rec rent 29/9/21-24/3/22	£1,176.20 (£980.17 + £196.03)
1015	Hon RFJ Carrington	Allotment rec 29/9/21-24/3/21	£18.00 (£15.00 + £3.00)
1016	H. Perry	Salary; expenses	£77.45
1017	S. Watson	Salary; WHA; expenses	£292.34
1018	HMRC	August PAYE	£60.00

September 2021

<b>Cheque Nos 1019-1025 to be agreed</b>	<b>Recipient</b>	<b>Service/Reason</b>	<b>Value (£+£VAT)</b>
D/debit	NPower	Street lighting 1/10/20-31/7/21	£2,524.03
D/debit	ICO	Data protection renewal fee	£40.00
1019	SEA	August mowing	£222.75
1020	Willowbridge Marina	Tractor fuel x2	£44.00 (£41.90 + £2.10)
1021	Aylesbury Mains	Light repairs	£71.76 (£59.80 + £11.96)
1022	D. Perry	Printer ink	£51.94
1023	H. Perry	September salary; expenses	£77.53
1024	S. Watson	September salary; WHA; expenses	£258.00 + expenses TBC
1025	HMRC	September PAYE	£60.00
1027	SLCC	Clerk's Annual Membership	£95.00

1028	PKF Littlejohn	External Audit Fee	£240.00 (£200.00 + £40.00)
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#### October 2021

Cheque #	Recipient	Service/Reason	Value (£+£VAT)
D/debit	NPower	Street lighting 1/8/21-31/8/21	£257.22 (£214.35 + £42.87)
D/debit	BT	Broadband & telephone 1/9/21- 30/11/21	£209.28 (£174.40 + £34.88)
1029	SEA	September mowing	£133.65
1030	Bucks Council	Election Expenses	£116.82
1031	D. Perry	2x laptops for RFO & Clerk	£1,077.60 (£898.00 + £179.60)
-	H. Perry ( <b>To be written as of 18<sup>th</sup> October 2021</b> )	October salary; expenses	£57.65 + expenses
-	S. Watson ( <b>To be written as of 18<sup>th</sup> October 2021</b> )	October salary; WHA; expenses	£258.00 + expenses
-	HMRC ( <b>To be written as of 18<sup>th</sup> October 2021</b> )	October PAYE	£60.00

#### 9.03 Income

Interest: £4.32 (YTD)

Allotments/rent: £140.09 (YTD)

Precept: £35,750.00 (YTD)

Devolved services payment: £1,448.73 (YTD)

VAT refund: £1,214.15 (YTD)

**Total: £38,588.28 (YTD)**

#### Income & Expenditure Reports

Members are asked to review and confirm the reports dated 31/7/21, 31/8/21 & 30/9/21.

#### 9.04 New bank mandate for Cllr Wheeler

4 documents from Lloyds for Cllr Wheeler to complete.

#### 9.05 Budget for 2022/23

Next month the RFO will be organising a first draft of the budget for the 2022/23 financial year.

#### 9.06 VAT refund for 2020/21

The VAT refund has been actioned

### 10.0 Allotments

Current tenancy levels and update on annual allotment renewal payments - Clerk

### 11.0 Dates of next meetings

Monday 29<sup>th</sup> November 2021

**No meeting in December**

Monday 31st January 2022

Monday 28th February 2022

Monday 28th March 2022  
Monday 25th April 2022