

Minutes

|Meeting of Drayton Parslow Parish Council held
at Greenacre Hall on Monday 25 October 2021 at 7:30 p.m.

<http://draytonparslowparishcouncil.org.uk>

Parish Clerk: Susan Watson

Present: Cllr J Bruce (Vice Chair), Cllr S Spavins, Cllr D Wheeler, Unitary Cllr J Jordan, Leone Dale, Community Boards Co-ordinator, S Watson, (Parish Clerk)

Meeting commenced at 7:30 p.m.

34.0 Apologies

Cllrs Perry and Colborne-Baber

35.0 Declarations of Interest & Dispensation requests

To receive declarations under consideration in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members NOTED that Cllr Bruce declared an interest in item no. 38.05

36.0 Minutes

Members RESOLVED to approve the minutes and confirmed the recommendations or resolutions therein of the meeting of the Parish Council held on 26 July 2021.

37.0 Parish Council Business

37.01 Broadband Gigaclear

Members NOTED that the Clerk has made contact and is awaiting confirmation of services available for Greenacre Hall

37.02 Damage to Lamp post

Members NOTED that an Insurance company check has been completed but driver not known. Further check to be carried out by Clerk

37.03 MVAS data for police to carry out speed checks

Members NOTED that the Clerk has sent the MVAS data which was provided by Cllr Wheeler to TVP and is awaiting further advice

37.04 Purchase of new laptop for Clerk and RFO

Members RESOLVED to agree the purchase of the laptops

37.05 War Memorial

Members RESOLVED to agree that the VPA should be approached to ask if they can take on the maintenance of the flower beds

37.06 Village Noticeboard

Members RESOLVED to agree that a wooden block can be placed on top of the noticeboard with DPPC engraved onto it

37.07 Resurfacing of the school playground

Members NOTED that this will be taking place from 1 Nov for approximately 3 weeks and village residents have been informed of potential disruption outside the front of the school

38.0 Planning

38.01 New applications & decisions made since last PC Meeting

38.02 21/02970/APP

Conversion of part of the existing double garage/outbuilding/stores to form a residential guest annexe ancillary to the main dwelling house. | Lower Farm 62 Main Road Drayton Parslow.

Members RESOLVED to agree that they have no objection

38.03 20/B2428/DIS

Submission of details pursuant to Condition 4 (hard and soft landscape) 8 (details of screen and boundary/walls/fence) 12 (drainage) relating to Planning Permission

Members RESOLVED to agree that they have no objection

38.0420/02428/APP

The Barn Newton Road Drayton Parslow

Members NOTED that this application has been approved by AVDC Planning Dept

38.05 21/03987/APP

Variation of condition 2 (plans) relation to application 19/00950/APP (Erection of 5 dwellings) | Land at Chapel Lane Drayton Parslow

Members RESOLVED to agree that further comments should be sought from the absent Councillors

38.06 21/04095/APP 16 New Road Drayton Parslow Buckinghamshire MK17 0JH Variation of conditions 2 (Approved drawings) attached to planning permission 20/03548/APP (Two storey side extension with ancillary accommodation) Replace drawing number TD309/PL/010-Rev-A with TD309/PL/010-Rev-B to facilitate changes to parking and garage.

Members RESOLVED to agree that further comments should be sought from the absent Councillors and one member noted a declaration of interest

38.07 Other Planning Matters & Updates

Oxford Cambridge Arc Consultation Response

Members RESOLVED to agree a response depending on the deadline

38.08 Neighbourhood Plan

Members NOTED that the PC are collating the required information as part of our response from Bucks council and will submit it shortly

39.0 Recreation Field/Play Area

39.01 Pressure washing of the MUGA

Members NOTED that this is now complete

39.02 Quotes for CCTV coverage of lower rec car park

Members NOTED that this is still ongoing due to contractors not turning up to provide quotes

39.03 Volunteer requested to assist with shrinkage areas on playground

Cllr Spavins agreed to assist in the short term but members RESOLVED to agree that the Clerk should contact the manufacturer to seek advice regarding a possible alternative to the present material used.

39.04 ROSPA report for Playground

Members NOTED that maintenance requirements identified in report are ongoing

39.05 Lampposts connected to DPSSC

Members NOTED that from October 2020 to July 2021 the share from the DPSSC for their two lights is £107.41

39.06 Village playground lease renewal

Members RESOLVED to agree the renewal of the lease for 5 years

39.07 Western Power works DPSSC

Members NOTED that works will begin on Monday 13th December of installation of a new pole. On Wednesday 15th December there will be an electricity outage to the Pavilion of approximately 3 to 4 hours which will be notified officially nearer the time.

40.0 Buckinghamshire Council

40.01 Updated Code of Conduct

Members NOTED that this is for local Councillors

41.0 Highways, Footpaths & Footways, Streetlighting, Devolved Services

41.01 Traffic Measures

Councillors discussed with Cllr Jordan, other traffic measures to address issues in the village and she agreed to raise it with Cllr Gorman and the Highways SubGroup of the Community Board. Councillors RESOLVED to agree to seek volunteers to engage with this board

41.02 Right of way across Carington land

Members NOTED that Carington Estates have agreed the continued use of the informal path for a period of 6 months until the right of way issue is resolved

41.03 Additional kerbing

Members NOTED comments by Leone Dale, that funding has been approved but the PC should decide the amount to contribute to the project and whether it should be completed in one go or on a phased basis. Members RESOLVED to agree that the project should go ahead and funding contribution to be agreed before the Action Group meets on 11 November.

42.0 Finance

42.01 Account Balances:

The balances for the Lloyds Bank accounts are as follows:

As of 31 Sep 21

Treasurer's Account	£7,545.61
BIA Account	£ 101,811.43
Poor Land Treasurers Account	£ 2,101.25
Poor Land Call Account	£ 6,715.49

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Treasurer's Account	£7,545.61
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42.02 Payments:

July 2021

Cheque #	Recipient	Service/Reason	Value (£+£VAT)
1002	SEA	June mowing	£178.20
1003	Huw Perry	July salary; May+June backpay	£172.95
1004	Susan Watson	July salary; WHA	£258.00
1005	HMRC	July PAYE	£60.00
1006	NSALG Ltd.	Allotments society membership	£66.00 (£55.00 + £11.00)
D/debit	BT	Broadband & telephone	£209.28 (£174.40 + £34.88)

August 2021

Cheque #	Recipient	Service/Reason	Value (£+£VAT)
D/debit	Anglian water	Water services 3/5/21-2/8/21	£15.57
1007	A. Burden	Play area & MUGA mowing	£288.00
1008	Willowbridge Marina	Tractor fuel x 2	£44.00 (£41.90 + £2.10)
1009	SEA	July mowing	£222.75
1010	BMKALC	BALC, NALC, LCR memberships	£123.82
1012	M. Dunn	MUGA cleaning (rewritten 1011)	£250.00
1013	Hon RFJ Carrington	Playground rent 29/9/21-28/9/22	£122.98 (£102.48 + £20.50)
1014	Hon RFJ Carrington	Rec rent 29/9/21- 24/3/22	£1,176.20 (£980.17 + £196.03)
1015	Hon RFJ Carrington	Allotment rec 29/9/21-24/3/21	£18.00 (£15.00 + £3.00)
1016	H. Perry	Salary; expenses	£77.45
1017	S. Watson	Salary; WHA; expenses	£292.34
1018	HMRC	August PAYE	£60.00

September 2021

Cheque Nos 1019- 1025 to be agreed	Recipient	Service/Reason	Value (£+£VAT)
D/debit	NPower	Street lighting 1/10/20-31/7/21	£2,524.03
D/debit	ICO	Data protection renewal fee	£40.00
1019	SEA	August mowing	£222.75
1020	Willowbridge Marina	Tractor fuel x2	£44.00 (£41.90 + £2.10)
1021	Aylesbury Mains	Light repairs	£71.76 (£59.80 + £11.96)
1022	D. Perry	Printer ink	£51.94
1023	H. Perry	September salary; expenses	£77.53

1024	S. Watson	September salary; WHA; expenses	£258.00 + expenses TBC
1025	HMRC	September PAYE	£60.00
1027	SLCC	Clerk's Annual Membership	£95.00
1028	PKF Littlejohn	External Audit Fee	£240.00 (£200.00 + £40.00)

October 2021

Cheque #	Recipient	Service/Reason	Value (£+£VAT)
D/debit	NPower	Street lighting 1/8/21-31/8/21	£257.22 (£214.35 + £42.87)
D/debit	BT	Broadband & telephone 1/9/21- 30/11/21	£209.28 (£174.40 + £34.88)
1029	SEA	September mowing	£133.65
1030	Bucks Council	Election Expenses	£116.82
1031	D. Perry	2x laptops for RFO & Clerk	£1,077.60 (£898.00 + £179.60)
-	H. Perry (To be written as of 18th October 2021)	October salary; expenses	£57.65 + expenses
-	S. Watson (To be written as of 18th October 2021)	October salary; WHA; expenses	£258.00 + expenses
-	HMRC (To be written as of 18th October 2021)	October PAYE	£60.00

42.03 Income

Interest: £4.32 (YTD)

Allotments/rent: £140.09 (YTD)

Precept: £35,750.00 (YTD)

Devolved services payment: £1,448.73 (YTD)

VAT refund: £1,214.15 (YTD)

Total: £38,588.28 (YTD)

Income & Expenditure Reports

Members RESOLVED to approve the reports dated 31/7/21, 31/8/21 & 30/9/21.

42.04 New bank mandate for Cllr Wheeler

Cllr Wheeler will complete the 4 mandates and return to RFO.

42.05 Budget for 2022/23

Members NOTED that next month the RFO will be organising a first draft of the budget for the 2022/23 financial year.

42.06 VAT refund for 2020/21

Members NOTED that the VAT refund has been actioned

43.0 Allotments

43.01 Current tenancy levels

Members NOTED that the allotments are at full capacity and one plot has not yet been cultivated. Members RESOLVED to agree that the clerk should contact tenant

44.0 Dates of next meetings

Monday 29th November 2021

No meeting in December

Monday 31st January 2022

Monday 28th February 2022

Monday 28th March 2022

Monday 25th April 2022

Meeting ended at 9.15 pm

Signed.....Date.....

David Perry, (Chairman)

