

# AGENDA

## DRAYTON PARSLOW PARISH COUNCIL

<http://draytonparslowparishcouncil.org.uk>

Acting Parish Clerk: Huw Perry

20 April 2022

Dear Councillors and Residents of Drayton Parslow,

I hereby give you notice that a meeting of Drayton Parslow Parish Council will be held at the Sports & Social Club on Monday 25 April 2022 at 7:30 p.m.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out hereunder.

The public are also invited to the meeting and before the Parish Council Meeting there will be a period of public questions. Any member of the public wishing to attend should contact the Clerk.

### 1.0 Apologies

Members are asked to receive apologies.

### 2.0 Declarations of Interest & Dispensation requests

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

### 3.0 Minutes

Members are asked to receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on 28 February 2022

### 4.0 Parish Council Business and Correspondence to be discussed, noted and agreed

- 4.01 Damage to Lamp post – Clerk
- 4.02 Recruitment of new Clerk – Cllr Perry
- 4.03 Best kept village
- 4.04 War memorial – ownership of land
- 4.05 Review of standing orders
- 4.06 Annual Parish meeting

### 5.0 Planning:

5.01 New applications and decisions made by AVDC Planning Dept.

None submitted

Decisions: No: 22/00937/ATC hawthorn tree removal. Ref. No: 22/00787/ATC tree reduction both approved.

5.02 Other Planning matters

5.03 Neighbourhood Plan - Cllr Bruce

### 6.0 Recreation Field/Play Area

- 6.01 Mower Servicing – Clerk
- 6.02 maintenance work on MUGA carpet.

### 7.0 Buckinghamshire Council

No updates

## 8.0 Highways, Footpaths & Footways, Streetlighting, Devolved Services

### 8.01 Additional kerbing funding

### 8.02 Traffic Measures and speed limit review

## 9.0 Finance

### 9.01 Account Balances:

The balances for the Lloyds Bank accounts are as follows:

Treasurers Account	£ 3,558.29 (as of 31 March 2022)
BIA Account	£ 96,816.47 (as of 31 March 2022)
Poor Land Treasurers Account	£ 931.25 (as of 31 March 2022)
Poor Land Call Account	£ 6,715.83 (as of 31 March 2022)

### 9.02 Payments:

#### March 2022

D/debit	Npower	Streetlighting (MPAN1) 1/2/22-28/2/22	£287.03 (239.19 + 47.48)
D/debit	Npower	Streetlighting (MPAN2) 1/2/22-28/2/22	£11.38 (10.80 + 0.58)
1055	Prime Security	CCTV upgrade installation	£726.20 (605.17 + 121.03)
1056	B&W Darts & Trophies	Jubilee medals	£207.95 (173.29 + 34.66)
1057	D. Trenzinger	Jubilee entertainer deposit	£100.00
1058	Stephen B Wiley Entertainments Ltd	Jubilee entertainer (minus deposit, plus fuel)	£511.00
1059	DPSSC	Meeting hire, Post Office hire, Electricity and water bills	£1301.00
1060	D. Perry	Wordpress renewal and business upgrade	£232.77
1061	RFJ Carington	Half yearly rec rent	£1176.20 (980.17 + 196.03)
1062	H. Perry	March Clerk & RFO salary; WHA; Expenses; RFO back pay (4/21-2/22)	£402.80
1063	S. Watson	Back pay (4/21-2/22)	£46.35
1064	HMRC	March PAYE	£11.40

#### April 2022

D/debit	Npower	Streetlighting (MPAN1) 1/3/22-31/3/22	£299.54 (249.62 + 49.92)
D/debit	Npower	Streetlighting (MPAN2) 1/3/22-31/3/22	£12.32 (11.70 + 0.62)
1065	Bucks Best Kept Village	Entrance fee	£25.00

1066	BALC	BMKALC & NALC year subs	£107.39
1067	S. Perry	Village plan corrections and docs	£87.50
1068	NBPPC	Yearly membership fee	£20.00
1069	Alan Burden	MUGA and play area mowing	£105.00
1070	Willowbridge Marina	Tractor fuel x1	£40.00 (38.10 + 1.90)
1071	SEA	March Mowing and accounting	£209.70
1072	H. Perry	Clerk & RFO Salary; WHA	£339.10
1073	HMRC	April PAYE	£42.80

### 9.03 Income

Interest: £9.36 (Final)

Allotments/rent: £231.48 (Final)

Precept: £35,750.00 (Final)

Devolved services payment: £1,448.73 (Final)

VAT refund: £1,245.14 (Final)

**Total: £38,648.71** (Final)

### 9.04 Income & Expenditure Reports

Members are asked to review and confirm the reports dated 31/3/22.

#### Prime Security payment

Just a heads up cheque 1046 was undercharged, so there is 60p outstanding on that transaction, I have emailed them to let them know and to chase the bank up on it. No Update.

#### 9.05 November SEA payment

I noticed we hadn't been billed by SEA since October, and I noticed that they have not cashed their October payment (cheque 1036) sent out in November. I have emailed them to see if it arrived, so I may possibly have to write a new one if it never did turn up. UPDATE: They thought they had done it, but they had not. It has now gone through.

#### 9.06 Internal Audit

I have emailed Brian Fludgate to perform our internal audit possibly next month.

#### 9.07 AGAR document to sign

I have included Sections 1 and 2 of the AGAR for the council to fill and sign.

## 10.0 Allotments

10.01 Current tenancy levels - Clerk

### 11.0 Dates of next meetings

Monday 27 May 2022

Monday 27 June 2022

Monday 25 July 2022